

## SELECT BOARD MINUTES 30 MAY 2023

Present: Robert Allen, Sandra Pierre & Jacqui Fay.

Roll Call: Tony Davis, Samantha Brewer, Gene Rosa, Tom Willey, Rick Jose & Dan Reed.

Quorum declared at 6:30pm.

Reviewed and signed check register for \$90,627.68.

Reviewed and signed deposit for \$2627.06 to Checking Account.

Signed revised check register for \$9,436.57 dated 5/23/2023.

Rick Jose came in. Motion made at 6:49 pm by Robert Allen to enter a non-public session seconded by Sandra Pierre to discuss a personnel matter in accordance with RSA 91-A:3, II (a). Roll call to enter non-public session: Allen – Yes, Pierre – Yes. Motion made at 7:07 pm to leave non-public session and motion made to return to public session by Robert Allen, seconded by Sandra Pierre. Roll call vote to leave non-public session and seal minutes indefinitely. Allen – Yes, Pierre – Yes.

Tony Davis came in to discuss a request from NH Forest & Lands who are logging Honey Brook road. The road has a damaged culvert and Forest & Lands are proposing to provide aggregate and a culvert if the Highway department would do the work. Tony to give Select Board contact info so they can communicate directly with Forests & Lands. Discussed one off special funding for bridges and roads and time frame for when it has to be spent. Grader has injector problem and Tony needs to purchase a manual or get tech support. Discussed status of Lewis Bridge. Bob Allen to follow up with Jeremy St Pierre. Discussed Highway Department vacancy.

Discussed quote from CCI Managed regarding Fire Dept licenses to enable individual logins for Fire/EMS to enter reports and be compliant with HIPAA. Select Board unanimously voted to approve quote from CCI Managed Services.

Signed PO for \$350 to Nelson Town Band for playing at the Memorial Day Parade.

Signed PO for \$407.15 to Flag Store USA for 220 cemetery flags.

Opened RFP's for Public Safety Building Feasibility Study. Received two proposals from Randall Paulson Architects and Michael Petrovick Architects. Will review and discuss further at PSBAC meeting this Friday at 7pm at the Marlow Fire Station.

Dan Reed discussed right of way signage to cemetery. Will invite property owner to Select Board meeting to discuss further.

Bob Allen met with Ray Britton regarding the property on 20 Church Street and issued a permit for a two-apartment renovation.

Reviewed email from Kevin Fay regarding the hours he worked over the past week.

Reviewed email dated May 9 from David Hall ref Civic Plus.

Reviewed and filed April Trustee of Trust Fund reports.

Reviewed email dated May 5 ref EECBG Competitive Program Funding Notice. Will not pursue at this time as cannot identify a relevant project.

BFA  
scf

NH Office of Planning & Development website is live. NHOPD.com.

Reviewed and filed letter dated May 3 from NHDES ref seasonal dock notification for Sand Pond Landing.

Reviewed letter dated April 10 from CCI Managed ref increased security requirements from Microsoft. Jacqui Fay to survey if all employees affected have a smart phone.

Sandra Pierre updated Select Board about her communications with Fidium ref being unable to receive VOIP service during Fidium outages. Will look into grant opportunities for purchasing tablets or cell phones with cellular phone service.

Bob Allen completing BEA Dwelling Unit Survey.

Reviewed job applications for Town Office Cleaner. Sandra Pierre to follow up on references.

Reviewed PSBAC minutes.

Discussed update of Zoning book. Planning Board to provide updates so book can be updated and printed.

Reviewed email dated May 30 from State of NH, DNCR. Bob Allen working on providing more information.

Reviewed information from Sandra Pierre and legal services regarding tie votes. Legal services confirmed that a tie vote would be considered a 'no' vote.

Discussed vacant Select Board position and the consequences to the Town of only having a 2 person Select Board.

Still waiting for three signed Certified Mail receipts from abutters regarding the request to expand the ATV trails. Will decide once these have been received.

Reviewed letter dated May 26 from Devine Millemet ref Fairpoint Appeal.

Meeting adjourned at 10:55pm.

BA  
SCP